

**Florida APCO Fall Business Meeting
October 20, 2006
FL Hotel & Conference Center, Orlando**

Meeting called to order by President Eddie Williams at 1:10 p.m. All Board of Officers present: Lori VanGilder, Sue Pettingill, Clara Woody-Redmon, Ricky Rowell, Randy Kerr, Debbie Gailbreath, Tom Sorley and Robin Schmidt (replacing the vacancy left by Past President Matt Stillwell).

Eddie provided a meeting agenda and a motion was made by Robin Schmidt and 2nd by Randy Kerr to except the agenda with 2 additions. Motion carried.

Retirement Task Force Update: Joyce Taylor of Orange County Fire Rescue
Joyce has been asked by Barry Luke to ascertain what needs to be done and find out the current status of what is being worked on and by whom. Discussion regarding the Property & Evidence legislation that upgraded their retirement with the assistance of lobbyist Jim Smith of Sprint. Robin to follow up on the lobbyist contact. Joyce suggested that we send out post cards from all agencies to the House & Senate rather than the letters that we had previously used and then write one letter of thanks to the Senators for their support. Suggestion made that we deliver the post cards in person. We also need to make sure that we have someone (Senator or Representative) write and introduce the Retirement Bill for us again this session. Assignments were made as follows for meeting with last year's supporters:

- Representative Robinia of Miami – Natalie Duran
- Senator Arronburg of Palm Beach – Robin Schmidt
- Senator Bennett of Sarasota/Bradenton – Debbie Gailbreath

Eddie will draft the appreciation letters and Joyce will draft the post cards. Vic Cullars inquired about the costs to agencies if the legislation passes. Robin explained the research that she and Barry did last year for the League of Counties and that because the total cost was estimated below \$5 million, the League would not oppose the Bill. Reasons for this special retirement, such as reduce turn-over rates, the stress involved, etc need to be included in our presentations. Discussion that we could utilize FAST team members to distributed the post cards throughout the Regions and that we could use 911 Coordinators also.

A "Top 3" to-do list was established:

1. Meet with the above named supporters (Natalie, Robin & Debbie)
2. Begin design of the post cards (Joyce)
3. Locate a lobbyist (Robin)

Executive Council Report: Tom Sorley

The International Affiliation agreement is ready to be assigned which creates an Alliance Task Force including Great Britain, Canada, New Zealand and Australia. This is an umbrella agreement between BAPCO and Canada, each having a representative and chairperson serving a 2-year term.

The International Bylaws have been ratified changing the Finance and Budget Committee to have their own chairperson and Tom has been selected for that position.

Tom thanked the Florida Chapter and all the volunteers for making APCO Orlando such a huge success. We should be receiving approximately \$30,000 for hosting the conference.

Tom believes that Nancy Dzoba is considering running for the International Board of Officers. Robin made a motion to collectively and financially support Nancy's candidacy. 2nd was made by Ginger Rudiger and motion carried. Debbie noted that Bill Carrow of the Delaware State Police and the Baltimore conference chair is also running for the Board position.

Treasurer's Report – Randy Kerr

Account Balances:

Business Interest - \$5232

Chapter Checking - \$8853

Conference - \$5346

Visa Credit Card – 0

The annual audit was conducted on October 19. The two non-Board member who assisted were Brian Rintoul of Orlando PD, and Shannon Sewell of Tampa Fire/Rescue. All accounts balanced and there were no issues.

Secretary's Report – Debbie Gailbreath

All 2006 monthly conference call and meeting minutes have been reviewed and approved (via email) and were made available to everyone at the meeting. Randy made a motion to accept the minutes and 2nd made by Natalie. Motion carried.

Public Affairs Committee Report – Robin Schmidt

Brian is going to coordinate with Eric Ferrari to create a list serve off of the website to try and reduce the spam mail. Robin requested that she be copied on all requests sent to Eric for web updates. She will work with Eric on getting the site updated and some of the old items removed or moved into a

different area. Tom will provide some of the photos from the Orlando conference for posting on the site.

Chapter booth: Discussion about future sites for the booth. The Chief of Police conference in St. Augustine January 8 & 9 has already been approved and registration paid. Sue made a motion for approval of attending the Sheriff's conference on January 28 – 31st in Sandestin, with a cost of \$500, and attendance at the Governors Hurricane conference in Ft. Lauderdale May 14-18, if we can get a reduced cost. (Randy to contact Putnum County, whose Sheriff coordinates the booth space at the hurricane conference). Ricky 2nd the motion and motion carried. Ginger suggested that look into reciprocating booth space with FEPA. Debbie to contact John Wilson (Lee County), FEPA president.

Robin to check on adding the Fire East conference to our booth agenda.

The *Roundup* should be ready for mail out.

Training Committee Report: Laurie Piatt

The Committee met earlier in the day and distributed new membership record for all members to review their information for any necessary corrections. Attempting to become more organized with membership and course information.

Also distributed rough draft of Training Committee Membership Application. Solicited suggestions for changes before the form is submitted to the board. Minor changes being made to consist of adding MOU regarding course design and length of service in the public safety field. The form will be submitted to the Board this week.

Training Committee By-laws rough draft passed out for review. Solicited suggestions. Only minor additions to be made. Bylaws will be submitted to the Board this week.

Training Committee Brochure will be submitted to the board for review this week. After the brochure is accepted by the board, it will be mass emailed to agencies through the state. We will be striving to improve the marketing for the committee in order to expose more agencies of the training that is offered.

Checked on status of courses instructed between April 2006 and October 2006. Ricky Rowell will be submitting course records. Checking with Judy Brandt at Palm Beach Gardens regarding course records instructed by Natalie Duran (Emotional Intelligence) at their agency during telecommunicator week.

Status of course design. The following classes should be prepared before the next workshop. At the workshop, the committee will then be able to review and make adjustments to the course material.

Hostage Negotiation – Clara / Sharon
Overcoming Negativity – Denise Dunn
Back to Basics – Sharon

Originally planned on preparing a course on counseling and coaching however; information may be covered in the Leadership course.

The committee originally planned on having Natalie Duran prepare a Hurricane Preparedness course however; once the TERT initiative is completed. The training course used in the TERT can be combined with preparing the center personnel and their families. (Follow up on this at later date)

Lori VanGilder still doing research on Copyright procedures for courses designed by committee members for the committee. It may be more involved than previously anticipated. In the meantime, a MOU will be implemented.

Status on paying for members of the committee to attend training instructor or course design related. (If it is in the budget, it may be approved)

Need to purchase MI cord for the projector.

Cary Sargent needs to have member bio's turned in to him. He has received very minimal response. This information is being used to tell about our instructors in the Round Up magazine as well as inform agencies about the instructor that will be coming to teach for them.

The committee encourages any members who are designing courses for the committee to take the APCO Instructional Design course. It can be taken on line and is a very good course.

The next scheduled workshop will be February 20, 2006. It will be a one-day workshop. It will precede the conference and Board workshops.

FAST Committee Update – Natalie Duran

Happy that it has been a quiet season.

Natalie presented the information on the TERT (Telecommunicator Emergency Response Team) Curriculum Committee Workshop that took place in Schaumburg, Illinois. Different States got together to develop a curriculum that will work with States in terms of deploying dispatchers in times of disasters. The Illinois University Staff was there to proctor the process and developed a draft of the Telecommunicator Disaster Preparedness Manual that will be a great training tool for agencies to have in terms of preparing telecommunicators who wish to deploy as well as prepare agencies that are impacted.

We welcome a new member on the Disaster Committee, Michelle K. Klement from Alachua County Sheriff's Office.

2006 International Conference Wrap-up – Tom Sorley

The Orlando 2006 conference broke the record for the number of attendees. In addition, the exhibit hall was sold out and had a "waiting list". Thanks to the conference committee, volunteers and APCO staff for making this the most successful conference ever!

2007 Florida Conference – Natalie Duran

Will be held at the Doral Golf Resort & Spa in Miami, May 20 – 25, 2007, with room rates of \$109.00. Conference theme is "Together: We make a difference". The conference training will be coordinated by: Sharon Falcone – telecommunicator/supervisor training, Susan Nelson & Bill Stevens- 911 track, Priscilla Miers – vendor track. Ricky is the vendor show coordinator.

The vendor letters need to go out, Ricky will coordinate with Priscilla after finalizing the vendor space. Vendor letters need to be ready by our next conference call (November 16) and should be sent to the Board for review prior to that call.

Registration fees determined:

Member by April 15:	\$119
Non-member by April 15:	\$139
Member after April 15:	\$149
Non-member after April 15:	\$169
Spouse/Guest:	\$75
Banquet only:	\$45
MANAPCO night:	\$30
Single day pass:	\$35*

*(Ricky made a motion, 2nd by Lori to increase the single day pass from \$25 to \$35. Motion carried).

Natalie and her committee will provide the Board with recommendations for the number of complimentary event tickets/registrations that are appropriate to provide to the Conference Chair, in order to update the conference manual.

Vendor fees:

Booth: \$600

Vendor Partnership Program (booth, web link & ad in Roundup): \$950

Vendor passes: \$10 (exhibit hall passes that registered vendors may purchase to give to potential clients, etc).

New Business:

FL Chapter Awards: Telecommunicator of the Year, Supervisor the Year, Manager of the Year and Technician of the Year. Eddie to ask Nancy if she would like to coordinate these awards this year. Winners will be submitted to International for their award contest.

Debbie made available letters, cards & photos from the Mississippi comm. centers thanking FL APCO for the gifts and assistance provided last year.

Discussion about the 1000th FL member (did we decide not to do this?)

Brian submitted his letter of agency approval to run for the Board of Officers in May.

Winter Workshop Schedule:

Tues Feb 20 - Training Committee meeting

Wed Feb 21 - Conference Committee meeting

Thurs Feb 22 - Board workshop

Fri Feb 23 (until noon) conclusion of workshop/committee meetings

Sue to confirm with the Doral that they have meeting space available and the room rates.

Eddie adjourned the meeting at 5:00 p.m.