

**Florida APCO Board of Officers
Monthly Conference Call
June 16, 2005**

Present:

Eddie Williams	Matt Stillwell
Lori Van Gilder	Debbie Gailbreath
Robin Schmidt	Eric Ferrari
Randy Kerr	Fran Self
Sue Pettingill	Tom Sorley
Ricky Rowell	Sharon Falcone

President Williams called meeting to order at 9:10 a.m.

Executive Council Report – Tom Sorley:

APCO Intl applied for a grant for Homeland Security Training. The application closed about a month ago; have not been notified as of yet regarding status of the grant award. Intl also attended meetings with Office of Homeland Security regarding training of public-safety communications personnel. Homeland security agreed that we should be included in that process.

Information on candidates running for International Office is available on the Intl website along with how they can be contacted via email to answer questions.

Treasurer's Report – Randy Kerr

Conference checking account: \$17,410
Regular Chapter account: \$4977
Business Investment account: \$10,194
Will move money into Chapter account following final conference transactions

Eddie requested a list of 2005 vendor show participants (needed from Eric Conklin) and will draft “thank you for attending” letters.

Secretary's Report – Debbie Gailbreath

Bob Luke has 5 boxes of FL APCO documents for transfer to Debbie. Randy has contacted International about storage space availability. Intl should

have space for us. Debbie to coordinate with Bob & transport items to the July meeting. Lori offered to transport on to Daytona.

Disaster Committee Report – Robin Schmidt for Natalie Duran:

Letters (and emails) are being distributed throughout the state to agencies as reminders about the Disaster Plan and regional coordinator contact info. Eddie inquired about the MOU between FL APCO & State ESF's – to discuss with Natalie. Sharon reports Lisa Cahill is replacing Elliot as the NE coordinator. Sharon is seeking a PSAP manager contact/information list for the agencies in her region; Sue referred her to the 911 coordinators via the State's internet site. Sharon to have an open house on July 14 for her region.

Email notes from Natalie Duran:

Disaster Report

We are in the process of revising the Disaster Mutual Aid Plan and updating the Regional Coordinator's Roster. I will be sending it out one more time for the Disaster Committee to review before we post on the Web site and distribute to the Disaster Committee and Florida Chapter. A copy will also be sent to the State Emergency Operations Center and one to each Emergency Support Function that supports our plan.

***The memo of understanding is being drafted and will be distributed to the Board for review.

IMPORTANT: that each Regional Coordinator reviews Disaster Plan with PSAP in their region for familiarization. I did e-mail the committee to see if they wish to meet for a one day workshop after the revised edition goes out. Waiting for a response.

TS-Arleen: I was in touch with Shawn Hogan (NW Coordinator) last weekend while Arleen paid a visit to the Panhandle. She said some people were a bit nervous but that everything turned out OK.

Training Committee Report – Sharon Falcone

Training committee to have monthly conference calls for coordination & planning sessions. Additional laptops and projectors are needed for use by regional reps. Ricky may have some he can loan out. Discussion about asking vendor assistance.

Public Affairs Committee Report – Matt Stillwell

Fran Self was asked, and agreed, to serve as committee chair. Matt will follow up off line with Fran regarding duties, etc. Welcome & thank you, Fran!

Chapter booth: discussion about future conferences to attend.

- Florida Sheriff's Assoc – delay until the winter conference, Randy will coordinate.
- CJIS – July 19-21 in Daytona. Fran to coordinate attendance. Ricky & Sharon both available to staff the booth. Alachua will transport the booth to the July Board meeting.
- Florida Fire Chiefs – TBD
- Florida Police Chiefs – TBD

Website - Eric Ferrari

Conference photos & awards winner info & photos have been added web page. Joe Cunningham was very helpful during the conference, taking numerous photos.

The 2006 Navigator conference will be at Disney in April & Eric will share any info and/or contacts that we might be able to use for APCO 2006 conference.

Tom suggested we put a link from our webpage to the APCO International webpage announcing the 2006 APCO Orlando conference. Eric to do this.

Roundup: Matt to coordinate with Dick for a deadline for next edition.

Standards Task Force – Lori for Bob Finney
Nothing new to report since the conference.

Jacksonville Conference – Ricky Rowell

Conference account amount: \$21,748.25

Current out-standing bills: \$8,941.18

Amount originally in account: \$5,000

Projected conference earnings: \$7,000

Denver conference

Bob Luke has a hotel room reserved at the Marriott that he will not be using; if anyone wants his reservation, let Eddie know. Conference registration also pre-paid by Chapter. There is also a 2-room Chapter suite reserved in Tom's name. Matt to check with Ricky about attending and transferring Bob's registration to Ricky.

Planning to attend: Tom, Matt, Randy, Eddie, Lori, Debbie & Robin.

Sue to have booth items sent to her sister's house near Denver & will then transport the items to the hotel. Plan to serve tropical drink samples at booth. Sue working on large banner "Magical World of Communications" and Matt working on pins to give away at booth. Tom to see about hotel room give-aways for booth. Sue to coordinate volunteers for staffing the booth...volunteers will also pre-register 2006 attendees. Booth staff to wear tropical shirts & flip-flops.

July Board meeting/conference audit

Discussion about moving the meetings to Orlando so that 2006 conference committee chairs can meet with Orlando Visitor's Bureau while other Board members conduct conference audit. Voted & agreed to change location.

Tom to contact 2006 hotels about hotel rooms and contact Visitors Bureau for availability for a meeting on July 7. Board workshop will then be held on July 8,

Thanks to Eric Conklin for checking on hotels in Brevard County, but current needs require meetings to be in Orlando.

For your calendar:

July 7 – Conference Audit & 2006 Committee Meeting (Orlando)

July 8 – Board of Officers Workshop (Orlando)

Next conference call: Thursday, July 21 at 9:00 a.m.

Meeting adjourned by President Williams at 10:15 a.m.

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