

# Orange County Sheriff's Office

## 911 Emergency Communications Specialist I

Hiring Salary **\*\* Minimum salary - \$16.31/hour or \$33,924 annually.** \*\* Shift differential pay provided once training is completed, for working evenings and midnights. \*\* Candidates who are hired as 911 Telecommunicators and achieve the 911 Public Safety Telecommunicator state certification will be given a \$2,000 Signing Allowance. Rehired Orange County Sheriff's Office (OCSO) Emergency Communications Specialists and current OCSO employees are not eligible for a signing allowance. \*\*

### **JOB SUMMARY**

**\*\*\*\$2000 Signing Allowance\*\*\*** Candidates who are hired as 911 Emergency Communications Specialists and achieve the 911 Public Safety Telecommunicator state certification will be given a \$2,000 Signing Allowance. Rehired Orange County Sheriff's Office (OCSO) Emergency Communications Specialists and current OCSO employees are not eligible for a signing allowance.

Emergency Communications Specialists respond to emergency and non-emergency calls for service, using a computer aided dispatch terminal for entering call data. They must train and certify in at least two positions: Call Taker, Radio Dispatcher, and Teletype Operator. Bilingual candidates encouraged to apply.

### ***REQUIREMENTS***

#### **Minimum Qualifications:**

- Good work history
- Accredited high school or GED diploma (certificate of completion not accepted)
- Must be a U.S. citizen or possess a current permanent resident card
- Must not have been convicted of a felony.
- No illegal drug usage over the past two years. Other drug usage will be evaluated on a case by case basis.
- Must not have received a dishonorable discharge from the U.S. Armed Forces.
- One (1) to two (2) years of college, military, or related experience and/or training preferred.
- Knowledge of Orange County geography helpful
- Must be able to work various shifts with rotating days off, as well as weekends and holidays
- Must be able to speak and understand English
- Must successfully complete a job related "CritiCall" test
- Must be computer literate
- Must have good typing skills (approximately 30wpm)

#### **Processing**

- CritiCall testing

- Psychological evaluation (after conditional offer)

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[WWW.OCSO.COM](http://WWW.OCSO.COM)