

APCO – Florida Chapter

Board of Officers Conference Call

July 16, 2015

12:00

Attendees:

Fran Self  
Jacqi Yeager  
Tom Ciampi  
Ricky Rowell  
Lynn Burnside  
Nancy Morris  
Arleen Fernandez  
Clare Smith  
Mary Collier  
Debbie Gailbreath

Not on Call:

Eddie Williams  
Robin Schmidt

President Fran Self started the conference call at 1200.

**Acceptance of Minutes:** Lynn advised she did not receive corrections from the draft of the minutes for the June conference call. Ricky made a motion to accept the minutes, Jacqi seconded. Motion passed with no discussion.

**Board Reports:**

Treasury report: Robin not on call. Fran reviewed the email sent by Robin advising she was still working with the accountant preparing to file the chapter's taxes. Eddie is working with the two vendors who still owe for the conference.

Secretary report: Lynn advised she did not have anything to report.

**Committee Reports:**

More: Nancy advised she has been exchanging emails with the three new members of the Committee. She advised that the committee would be starting conference calls the first Wednesday of the month at 2 p.m. The committee has been discussing ideas for a video that once it receives board approval it can be placed on the website. Nancy advised she has been trying to make arrangements for the FDLE Region 3 meeting. She will send the info to Jacqi and Jacqi will forward it to the proper person. Fran asked where the new committee members were located; one is in Taylor County, one is in Key West and one is from FSU.

ProChrt: Tom asked when the Round up was coming out; Jacqi advised she hoped to put it out

after the conference call. Tom advised he spoke with David who stated that things should be winding down in Tallahassee. He will be setting up a conference call around the first week in August. Tom plans on meeting with the two co-chairs prior to that.

**TERT:** Arleen advised the coordinators list has been updated. The Mutual Aid plan is in the process of being revised. Natalie would like to teach a Basic or Team leader class in Florida; the agency would need to sponsor her. Arleen will contact Natalie on what info is needed for a flyer to be included in the Round-up. Arleen advised that Nancy Dzoba set up a link for TERT coordinators for communication between members.

#### Public Affairs/Website:

Website-Status of updates Clare advised the web site looks good after Jacqi made some changes. Ricky asked if the minutes that used to be on the web site had been removed. Lynn explained that Chris was sent the last two years of minutes for placement on the Web site, but she didn't know what the status was. Jacqi advised that if Lynn would send them to her, she will work on it. Ricky also asked for the locations and year of National and Fl. State conferences were held. Debbie will send Jacqi what she had put together for a conference.

Round-up-Summer Issue Jacqi plans on making a few changes on the Round up then send it out tomorrow.

Training: Robin not on call

By-Laws: No updates.

E9-1-1 Liaison and Emerging Technologies: Rolf Preuss not on call.

**Executive Council:** Ricky didn't have an update. He is working on the Board Manual that he is doing for for his RPL project. He had a computer malfunction, and he has to start over.

**Vendor Representative:** Eddie Williams not on call.

#### Unfinished Business:

Conference Manual Update: Debbie is still working on updating the manual, she has received comments from Nancy Dzoba, Lori Preuss that she will be adding. Arleen will send her comments to Fran.

Policy Manual Update: Next project after conference manual

Audit meeting: When Robin is ready, a date and location will be chosen.

Florida NENA Conference Spring 2016: Carolyn Dill Collier has been on vacation. Fran will contact her to arrange a conference call.

2015 APCO International Conference in DC: Debbie advised that a person from the Orlando visitor's Bureau will be working the FL booth also.

Robin resent the DC Volunteer schedule again and it was also sent out via PS Connect.

Booth decorations Lynn will mail to Bill Carrow on Friday.

Fran has shipped the tablecloth and banners.

Ricky has ordered and shipped the beach balls and lip balm.

Robin ordered and had the shirts shipped to Bill Carrow.

Debbie will have pictures taken of the booth and posted on the web site.

### **New Business:**

Member and Chapter Services Committee- Fran asked if everyone had received the email from Jonathan Jones requesting the chapter appoints someone to forward the monthly newsletter. Discussion was held. Jacqi is going to try and send it out with the Round-up. We will see how it goes and discuss further next conference call.

2016 APCO International Conference in Orlando: Debbie advised that for the 2016 conference the Request for volunteers will be done via International. The subcommittee members and co-chairs will have a pre and post conference meeting with DC Conference committee. Debbie and Joann had a Conference call with audio/visual person as they will be speaking at the end of the banquet to invite everyone to the 2016 conference. Suggestion had been made to throw larger beach balls out to the audience or have them drop from the ceiling. She is waiting to hear if dropping them from the ceiling is viable; if not subcommittee members will gather either on the stage or around in their Florida shirts and toss large beach balls out to the audience.

Need to advertise for a location for 2017 Florida APCO/NENA conference: Will be included in the next issue of the Round-up.

**Membership Update:** as of July Florida had 2537 members, including commercial and APCO International members.

Ricky made a motion to adjourn; Tom seconded.

Call adjourned at 1252 hrs.

