



**Florida APCO Board Meeting
Conference Call Minutes
561-688-3316/pw-3477
Thursday, February 18, 2016
12:00 p.m.**

Roll Call: Lynn Burnside –

- Present: Fran Self, Tom Ciampi, Clare Smith, Robin Schmidt, Mary Collier, Debbie Gailbreath, Eddie Williams

Approval of Minutes: November 19, 2015 conference call – January 21, 2016 conference call

- *Tom Ciampi made a motion to accept both conference call minutes. Clare Smith seconded. Motion passed with no discussion.*

Board Reports:

- Treasury Report: Robin Schmidt – *She has been working on the chapter's tax exempt paperwork renewal.*
- Secretary Report: Lynn Burnside – *She will send the approved minutes to Jacqi for posting to the web site. Nothing else.*

Committee Reports:

- MORE: Nancy Morris, Board Oversight – **Not Available-No Report**
- ProCHRT: Tom Ciampi, Board Oversight – *Thanks to the email effort the numbers that were requested from Florida agencies was received and being compiled and analyzed. Figures should be available today, but probably will be too late for this session. Richard would like to attach our info to another bill. Tom will keep us informed. Special thanks to Jeanie from PBSO as she compiled the data as it was received from agencies.*
- TERT: Arleen Fernandez, Board Oversight - **Not Available-Sent an email:**

TERT training curriculum is being revised by the National Joint TERT Initiative of APCO/NENA. There has been several request for TERT Training in FL which Natalie Duran will be honoring as soon as the approval is received from the NJTI. They continue to work with the ANSI TERT Standard which can be downloaded on the website - www.njti-tert.org. They also have a new STATE COORDINATOR GUIDE MANUAL they produced for those interested in working with their States as a Coordinator partnered with their Fire/LE liaisons within their

emergency management agencies. Any agencies that wish to host a Basic TERT and/or Team Leader Class please contact Natalie direct at bfit911@att.net or (305) 338-2751.

- Public Affairs/Website: Clare Smith, Board Oversight
 - Website – Status of updates – *updated with the information for the Nancy Dzoba Scholarship.*
 - Round-Up – Winter issue – *Jacqi is working on the round-up. Clare and Jacqi have been corresponding via email on answering the most frequent questions asked about APCO, once they have it completed it will be sent out for Board review.*

- Training: Robin Schmidt, Board Oversight – *Two of the training powerpoints are completed, and a request was sent asking for the Board to review.*

- By-Laws: Approved May 6, 2015

- E9-1-1 Liaison and Emerging Technologies: Rolf Preuss **Not on call**

Executive Council: Ricky Rowell **Not Available-No Report**

Vendor Representative: Eddie Williams – *Nothing new. He has been helping NENA with their conference. He was asked officially by FL. NENA to be NENA's CAC representative.*

2016 APCO Orlando:

- Debbie Gailbreath and Joann Brown, Co-Chairs –*Nothing really to report, except she has received questions about registration costs. Debbie will ask for it to get posted on the web site as soon as possible.*

Unfinished Business:

- Audit Meeting – Date TBD after the first of 2016
- Possible location for the 2017 Florida APCO/NENA Conference
 - *Wyndham in Orlando (2014)*
- Conference Manual update – on hold
- Policy Manual – Next project after the conference manual

New Business:

- Social Media policy – *Fran asked what the boards thoughts were on adding a generic Social Media policy to the Policy Manual. Everyone agreed that it would be a good idea. Fran will make a note to include in policy manual when it is updated.*
- DOH – Public Safety Telecommunicator Advisory Council-*Discussion was held about the council and what their purpose and function is. Suggestion was made that perhaps the Board could meet with Orange county person and her boss to discuss. Fran suggested we reach out to others who attended the meeting to get a better understanding with what the Advisory Council purpose is. Fran will reach out to a few people and will let us know.*

Information:

- Florida NENA Spring Conference – Call for papers (NOW OPEN)
 - *The Florida NENA Conference in April 2016 (25th-28th) Location: Hilton St Petersburg Bayfront, 333 First Street South St Petersburg, FL 33701*

Membership Update:

- As of February 2016, Florida has 2033 members, includes commercial members and APCO International members

Conference call adjourned at 12:44.