

## Minutes from Conference Call

March 28, 2013

Present: Joann, Robin, Debbie, Eddie, Nancy, Ricky, Robert.

Minutes from last meeting—accepted by Joann.

Old business—Cvent—Eddie has been watching the training videos. Need to create the event in the system. He volunteered to set up a Go-to-meeting so we can all do it together. Need to set up vendors etc. Keep pricing the same as last year. Eddie had a question about the credit card payment process—Robin has made some calls about how to turn on the payment function. Agencies are already asking about the cutoff date for early registration.

We will set up our GTM for April 3<sup>rd</sup> at 13:00 so we can get the event started. Joann to invite Megan from Cvent.

2013 conference Tampa—we have 1 comp. suite. Cutoff date was extended to 10/18/13. Room upgrades—17 corner rooms for the boards. Internet for exhibit hall—will only be comped if we schedule our spring conference there as well—will be handled through Gulf Coast.

Spring 2014 conference—Joann has been talking with Hilton Disney about possible dates—only dates available are during NTW. Should we use the Cvent RFP module to help us find a place? Debbie checking with Casey about other possibilities. Need a place with 10,000 sq ft vendor space and 575 room nights.

Board reports—Robin nothing

Lynn—couldn't make the call

TERT—Chris not able to make call, Natalie D. did get paid for the last class.

CAC—Eddie—nothing new, can't go to Anaheim for International.—Kim should be there.

Exec. Council—No conference calls recently, no other info

ProCHRT—Tom—Debbie working on a ProCHRT PSConnect page

Legislation—Tom--moving very slowly in Tallahassee this year. Looking for clarification on some items in the current bills, particularly pre-paid wireless.

Training—Traci Custer and Natalie to work together this year.

Emerging technologies—Robert—nothing new but new things coming in April.

RoundUP—Nancy—Being more pro-active about putting out reminders etc., and will set up a reminder schedule. Concerned about time-sensitive dates in the newsletter. Discussion about putting sponsor ads in the newsletter in order to get us to 12 pages—the more you give the vendors the better. Nancy keeping track of which vendors get ads in which issue. Adding info about awards.

New Business:CALEA offering free access (limited) to their site if anyone wants to look around.

Robin mentioned a 'social night' at the 2013 conference, perhaps the FL Turnpike shirts...?

Scholarships—turning on for April 1 with a deadline of July 1, same as awards.

Meeting adjourned at 10:58

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