

APCO – Florida Chapter

Board of Officers Conference Call

April 25, 2013

10:00

Attendees:	Robert Jeffrey
Lynn Burnside	Fran Self
Joann Brown	Nancy Morris
Eddie Williams	Chris Hodges
Robin Schmidt	Debbie Gailbreath

Acceptance of Minutes: Lynn advised she had not received any corrections to the minutes from the board conference call on March 28, 2013. Chris Hodges made a motion to accept the minutes as written, seconded by Fran Self. Motion passed.

Old Business: Cvent: Robin has left messages with several contacts reference the pay per flow. Robin sent another email this morning requesting assistance. She is still waiting to hear. Robert advised he has been working with Eddie, and he thinks Eddie is good with it. Robert will work on getting his portion on the web site once we make a decision on the conference logo. He plans on working on it this weekend.

2013 Conference-Tampa: Debbie sent everyone the email with the proposed logos for the conference. Discussion was held about the two. Decision was made by the board that both would be used, the one with all the colors will be used for web site, brochures, etc., the other one would be used for shirts, bags, etc. Both logos are basically the same, just one is more colorful than the other.

2014 Spring Conference-Orlando Wyndham: Joann received the final contract, she forwarded to Ben with NENA because he will need to sign also. Joann confirmed that Fran, Debbie, Chris and Ricky will be going to Wyndham on Friday, and will meet with Jessica and Kitty for the site visit on Saturday. Joann said that the only concern she had was with the vendor area, but after speaking with Eddie she doesn't think it will be a problem. If she gets the signed contract back from Ben today, she will forward to Debbie and they agree with the site, she can give it the hotel. Joann advised Robin that the hotel will need the form filled out and the tax exempt form. Robin will work on it this weekend. Once the contract is signed, Lynn will update the MOU for APCO and NENA signatures.

Board Reports:

Treasurers Report: Robin advised she didn't have anything.

Secretary's Report: Lynn advised she had nothing else.

Board Oversight Reports:

TERT: Chris advised she had not heard how the training went in Georgia from Natalie. Natalie did forward her an email from Vicky Diaz from Jacksonville, who wanted to schedule a TERT class in June. Natalie did advise her that a request for funding had to be submitted three months prior to the class, but if the agency could pay for her travel and provide the manuals Natalie could do the class. Tentative dates for the class is June 3, 4 or June 5, 6. Natalie is not looking to be reimbursed for the classes by the State 911 board or the chapter.

CAC: Eddie advised he didn't have anything new. He ran into a glitch with CVENT, but thinks he has fixed and will be moving ahead. Robin advised while she was on the call she received an email with a new contact person. As soon, as Robin gets the info on "payment through CVENT", he will send a letter to vendors.

ProCHRT: Fran asked for confirmation on the dates for the ProCHRT webinar from Debbie, which is May 13 and 14. Debbie advised it is a repeat. She advised they are trying to get a line that can handle more participants, when she gets that info she will forward.

Training: Robin said she hasn't really talked to Natalie, she did see an email Natalie had sent out reference lesson plans, to send them to her or the co-chair. Debbie asked if any more thought had been given about the supersession for the Tampa Conference. Discussion was held about checking on possibility of using Aurora, Newtown, and Boston. Robin made the suggestion that we see if a vendor would sponsor. Debbie will contact the person from Newtown. Pre and Post conference classes were discussed. Joann will contact Ben reference classes from NENA, one pre conference and one post conference. For the APCO chapter, Active Shooter class was discussed. Debbie will check with Jackie to see if there is a class that is needed for that area.

Emerging Technologies: Robert has put the awards and scholarship info on the website. He just completed putting the conference logo on. He has been watching a few new things but he is waiting for things to "firm up" before he posts anything.

Public Affairs: Nancy advised she has been working on the summer edition of the Round-up. So anything anyone has anything to include please send it. She is trying for 12 pages. It will be printed and mailed out. Suggestion was made that local agencies send pictures, etc. for National Communications Week. Nancy hopes to have a draft copy by the first of June.

Executive Council's Report: Ricky not on the call. Joann advised that Ricky had sent her an email that stated there had not been another conference call since Feb. He will send Matt an email to see when the next call is.

New Business: None.

