

APCO – Florida Chapter

Board of Officers Conference Call

May 30, 2013

10:00 Adjourned 11:15

Attendees:

Ricky Rowell

Lynn Burnside

Fran Self

Joann Brown

Nancy Morris

Eddie Williams

Robin Schmidt

Debbie Gailbreath

Acceptance of Minutes: Ricky made a motion to accept the minutes from the April 25th board conference call. Joann seconded the motion. Motion passed

Old Business: Cvent Eddie advised yesterday he and Robin had a conference call with the new Cvent representative. Eddie advised that they filled him in on how the conference runs vendors, attendees, etc. The rep asked a lot of questions to get a feel for how we operate. The rep is going to build a system; they will reconvene next Wednesday at 10. Robin suggested that more of the board should be on the next meeting so that there is backup, if needed. Eddie advised he would send out an invite to the meeting. Eddie advised that Scott, Leann and himself will be in Tampa next Monday, and will be meeting with the hotel to discuss the Replay Event.

2013 Conference-Tampa Joann will check with Robert on getting the info on the conference on the webpage. Debbie suggested a blurb about the Boston presentation be put on the webpage. Debbie will work on it. Debbie is going to contact Jackie about setting up the monthly conference calls.

2014 Conference-Orlando Joann advised the contracts have been signed. She is waiting on Ben Guthrie to sign the MOU. She reminded us the dates were changed to May 17-22, 2014 via an addendum to the contract.

Board Reports:

Treasurers Report: Robin advised she didn't have anything.

Secretary's Report: Lynn advised she didn't have anything.

Board Oversight Reports:

TERT: Debbie advised she has been having conversations with Chris Wade from Orange County about getting the list together on Tert members and regional contacts for the upcoming hurricane season. They talked about having it put on the website. She sent the info to Chris Hodges but Chris hasn't gotten back to her. Ricky advised there is a Tert Class scheduled for June 5 in Jacksonville and Natalie would be instructing. Debbie said she would try to reach Chris Hodges again.

CAC: Eddie did not have anything additional to add, he explained a bit about how the payment process is going to work with CVent.

ProCHRT: Fran said she didn't have anything new. Tom said not much went on this year.

Training: Robin advised she didn't have anything. She said that Natalie was going to see if the classes could be scheduled utilizing CVent, but she didn't know how she made out. Eddie will send Natalie an invite to next week's call with CVent. Debbie said Tracy would like to have another meeting to finish up the power points. Robin said to have them set up dates; location etc. and we will look at it

Emerging Technologies: Robert wasn't on the call.

Public Affairs: Nancy advised that she would like to get the next roundup out soon. She advised she had one time sensitive item that she may have to delete if it won't be distributed in a timely manner. She included the of the year awards. Lynn suggested that the board positions that are going to be open be put in the round-up, 3 board members, president-elect and treasurer. Candidates will have to go on line to get the necessary forms from the web site.

Executive Council's Report: Ricky advised there was an executive council call on May 7. He also sent us the 2014 budget plan. There were a couple of questions about the budget, especially the increase in a couple of fields. Ricky was asked to have some of the boards concerns addressed by the executive council. Were both the bonus and the performance plan approved in the new budget? With the events decreasing why is the events budget increasing so much? Why the big increase in the entertainment and food budget from last year to this year? What was the true cost of last year's expenses in this field and why wasn't recorded on the budget correctly? What is the reason for the increase in salaries and benefits from 2012 to 2013? He will send an email to Matt Stillwell regarding the boards concerns.

New Business: RLP members can be recognized at the fall conference, Ricky checked with Matt. Ricky checked and there are 15 RLP's in Fl. Joann suggested we recognize all 15, if they are at the conference we could give them a certificate, perhaps at the morning breakfast. Discussion was held. Ricky to forward the email and list of names to Joann and Lynn. Debbie had someone who expressed an interest in becoming the chapter's historian. Ricky advised that Sharon Falcone is currently our historian. He suggested that if Sharon is still interested in being the historian that perhaps it could be co-chaired. Joann will have Chris Hodges contact Sharon to see if she still has an interest.

Robin is going to order "turnpike" shirts for the members of the board, who will be going Ca. conference; she will order a sm, med, lg and xlg.

