



**Florida APCO Board Meeting
Conference Call Minutes
561-688-3316/pw-3477
Thursday, January 21, 2016
12:00 p.m.**

Roll Call: Lynn Burnside – **Not available**

- Present: Clare Smith, Debbie Gailbreath, Rolf Preuss, Joann Brown, Jacqi Yeager, Ricky Rowell

Approval of Minutes: November 19, 2015 conference call – not enough board members present

Board Reports:

- Treasury Report: Robin Schmidt – **Not available**
 - *Financially, we look pretty good right now. Taxes are done for 2014. I'm going to try and get the accountant to do them early this year so I'm working on 2015. Need to get Mary on board with a laptop and the quicken software. It maybe the perfect time since we are due to upgrade our quicken software. Let me get through this merger and I will look into it.*
- Secretary Report: Lynn Burnside – **Not available**

Committee Reports:

- MORE: Nancy Morris, Board Oversight – **Not available; nothing to report**
- ProCHRT: Tom Campi, Board Oversight – **Not available**
 - *ProCHRT has been very busy over the past few weeks trying to get FRS agencies from across the state to finish the study that was requested by the Department of Management Services in October. Through the committee's work we were able to get about 25 additional agencies to send in the paperwork. We are hoping that DMS will compile the fiscal analysis and submit it this week. We need for this to come back favorable on our behalf.*
 - *We have a house bill (HB-1389 by Rep. Rader) for this year and once the report is submitted and approved we have Sen Thad Altman who will sponsor our bill on the Senate side.*

- *Until these two things are done, we cannot set up dates and times for our people to go to Tallahassee and assist with the passage of these bills.*
- *If there are any questions by the board please have them email me.*
- **TERT: Arleen Fernandez, Board Oversight - Absent**
 - *TERT training curriculum is being revised by the National Joint TERT Initiative of APCO/NENA.*
 - *There has been several requests for TERT Training on FL which Natalie Duran will be honoring as soon as the approval is received from the NJTI.*
 - *They continue to work with the ANSI TERT Standard which can be downloaded on the website - www.njti-tert.org.*
 - *They also have a new STATE COORDINATOR GUIDE MANUAL they produced for those interested in working with their States as a Coordinator partnered with their Fire/LE liaisons within their emergency management agencies.*

- **Public Affairs/Website: Clare Smith, Board Oversight**

Website – Status of updates – *Status Quo*

Round-Up – ~~Summer~~ **Winter** issue – **Jacqi working on.**

- *Requesting something from each Committee, Conference-2016, Conference -2017.*
- **Training: Robin Schmidt, Board Oversight – Not available**
 - *Brandie Ball, Chris Hodges and Lori Preuss attended the EMS Advisory Council. We will request an update.*
 - *Brandie Ball has been extremely helpful to Natalie. The membership list is being updated. Brandie will forward the spreadsheet to Natalie.*
 - *Goal is to get more people involved in the training committee.*
 - *The training committee will be holding their conference calls prior to our board call each month so they can provide an update.*
- **By-Laws: Approved May 6, 2015**
- **E9-1-1 Liaison and Emerging Technologies: Rolf Preuss**
 - *The Florida Department of Management Services (DMS) has had some personnel changes. With great regret, we saw the retirement of Wink Infinger, the Statewide 9-1-1 Coordinator at the end of the year. His retirement will be a significant loss to the community. Don Lamb is serving as interim coordinator, while the position is being filled - here is his contact information:*

*Don Lamb
E911 Systems Engineer, Technical Support
4030 Esplanade Way, Suite 135B
Tallahassee, Florida 32399
Phone: 850-487-0547
Fax: 850-488-9837
Email: Donald.Lamb@dms.myflorida.com*

- *The State E911 Board Grant program continues in it's current format as do monthly subsidies to counties that are not benefiting from increased revenues (where the collection of prepaid funds is not offsetting the lowered fee). The board is moving very cautiously on the much discussed increase of the 9-1-1 fee. Many legal aspects have been discovered and are being addressed. The best estimate for a fee raise is the fall of 2017, with some sources indicating fall of 2018 or later.*
- *Statewide, we are seeing more of the wireless carriers moving forward with installing Long Term Evolution or LTE equipment. This technology is deployed to improve wireless broadband speeds and allows for more data throughput. The terms 4G and LTE are sometimes used interchangeably by vendors. This typically involves significant network testing that can impact 9-1-1 operations. If your agency does not want to deal with the enhanced staffing, please look to our vendors for staff augmentation.*

Executive Council: Ricky Rowell

- *Ricky will email us information from recent meetings*
- *Robin recently posed a question on the clerical classification for Telecommunicator. Ricky will bring it up at the next call/meeting.*

Vendor Representative: Eddie Williams – in Tennessee; nothing to report

2016 APCO Orlando:

- *Debbie Gailbreath and Joann Brown, Co-Chairs*
 - *APCO is looking for someone to do a 1-hour presentation in the Career Advancement Center at the 2016 conference*
 - *An email was sent to Natalie for input*
 - *Ricky will follow up with Tony Harrison to see if he is interested in the motivational speaker slot*
 - *No one has found any old vehicles to display – Robin was going to check on a vehicle from PBCSO*
 - *Fran will contact OCSO, OPD and Reedy Creek to see if they have any old vehicles to display*
 - *Ricky will contact FHP*
 - *Debbie has a contact for an old fire truck*

Unfinished Business:

- *Audit Meeting – Date TBD after the first of 2016*

- Possible location for the 2017 Florida APCO/NENA Conference
 - *Wyndham in Orlando (2014)*
 - *Walk through being scheduled for April*
 - *Thank you to Debbie for making the arrangements ☺*
- Please remember to contact local members when we are checking out a hotel in their area for a conference. They may have already established a contact and have a good rapport with the hotel.
- Conference Manual update – on hold
- Policy Manual – Next project after the conference manual

New Business:

- Social Media policy – to be discussed on the call in February
- Florida NENA Spring Conference – Call for papers (NOW OPEN)
 - *The Florida NENA Chapter is seeking informative educational sessions to be presented at the FL NENA Conference in April 2016 (25th-28th)
Location: Hilton St Petersburg Bayfront, 333 First Street South St Petersburg, FL 33701*
 - *We are looking for exciting new courses that are focused on any of the following topics: 911 technologies, Telecommunicator practices, 911 center management, health and wellness for Telecommunicators, etc. If you are interested in presenting at this conference, please contact Laurene.Anderson@ccso.org*
 - *Papers must be submitted no later than February 5th, 2016.*

Membership Update:

- As of December 2015, Florida has **1836** members, includes commercial members and APCO International members. November 2015, Florida had 2515 members.
- Fran contacted headquarters about the major difference in the membership. This is the renewal time of year and we should be seeing the number increase.

Ricky motioned to adjourn
Clare second