

Post-Conference Board Meeting
May 07, 2015 0905

In attendance: President Fran Self
Treasurer Robin Schmidt
Board Officers: Tom Ciampi; Clare Smith; Arleen Fernandez
Conference Oversight Christine Hodges
Lynn Burnside
Ricky Rowell
Past President Nancy Morris
CAC Chair Eddie Williams

NENA Board: Edith Taylor
Rolf Preuss
Carolyn Dill Collier

President Fran Self called the meeting to order.

Eddie advised overall the vendors were happy with the conference and the attendance in the vendor hall. Discussion was held about premium booths and sponsorships, possibly increasing the amount of sponsorships as costs of increased for t-shirts, etc.

Discussion was held about when to have the audit; suggestion was made to possibly have during the Fall NENA Coordinators meeting in Hutchinson Island being held Oct. 19th. NENA will be having their own “mini-conference” with tabletop vendor displays sometime in May of 2016. Suggestion was made that perhaps FL APCO chapter could have training classes, business meeting, and committee meetings during that time, if it wouldn't cause an issue with the National Conference. Robin to check with International to see if there would be an issue. NENA also confirmed they were interested in continuing to have a joint conference in 2017.

Discussion was held on the overall conference. Robin advised that there were 300 programs printed and we still needed more. Suggestion was made that only one attendee bag is given per vendor booth to include a program.

There was a problem with Registration not knowing who had paid and who hadn't, along with duplicate name badges being made. Personnel working the registration booth did not check Cvent to see who had paid and who owed.

Discussion was held about having an open bar for 1 hour during the vendor hall opening and the closing gala instead of issuing drink tickets.

Suggestion was made to utilize rubber wristbands for full attendees; different colors for different days along with name badges.

Suggestion made to only have morning breaks for post conference classes, as generally classes are over with prior to the scheduled afternoon break.

2017 Conference location to be chosen later. Chris to put request for location proposals on web site to include how many rooms are needed, space necessary for vendor hall, etc.
APCO meeting:

President Self asked that everyone review the current conference manual, and provide suggestions and corrections. She would like to include any forms, layouts etc. that are used during the conference.

She advised that monthly conference calls will remain the third Thursday of the month, with the first one being on June 18th. She stressed the importance of attending the conference calls and responding to emails. Robin asked that the email addresses for Clare and Arleen (new board members) be forwarded to her, so she can have the meeting request list updated.

Clare Smith will maintain the Chapter Camera.

President Self-advised the current committee chairs and oversights for 2016 and 2017 will be:

ProChart: Tom Ciampi Oversight and Chair (Nicole Armsey and Jeannie Sentz from PBCSO expressed an interest in being the chair)

Training: Natalie Heneks Chair, Robin Schmidt Oversight

Public Affairs/Newsletter/Website: Mary Collier Chair, Clare Smith Oversight

Website: Chris Hodges; Social Media Lori Van Gilder Preuss

TERT: Natalie Duran Chair, Arleen Fernandez Oversight

Emerging Technologies: Rolf Preuss Chair (Robin advised that a member from her agency was interested in serving on the committee)

More Committee: Debbie Gailbreath, Chair Nancy Morris, Oversight

By-Laws: President-elect Jacqi Yeager

Meeting adjourned.